

Westlaw Australia

Forms and Precedents

The Forms and Precedents collection comprises more than 3,000 expertly drafted precedents, statutory forms and checklists, and practical commentary.

This guide outlines various methods to locate a form or precedent in Westlaw Australia and describes how a document can be downloaded and completed in Microsoft Word.

Forms & Precedents on Westlaw Australia contains precedents from three separate publishers:

- a) ACP – which is an abbreviation for Australian Commercial Precedents.
- b) NSW Precedents; and
- c) Victorian Precedents.

These publishers have different precedent collections and you can browse the precedents the following ways:

[How to Browse a Precedent Collection](#)

[How to locate a document using the Precedents Index](#)

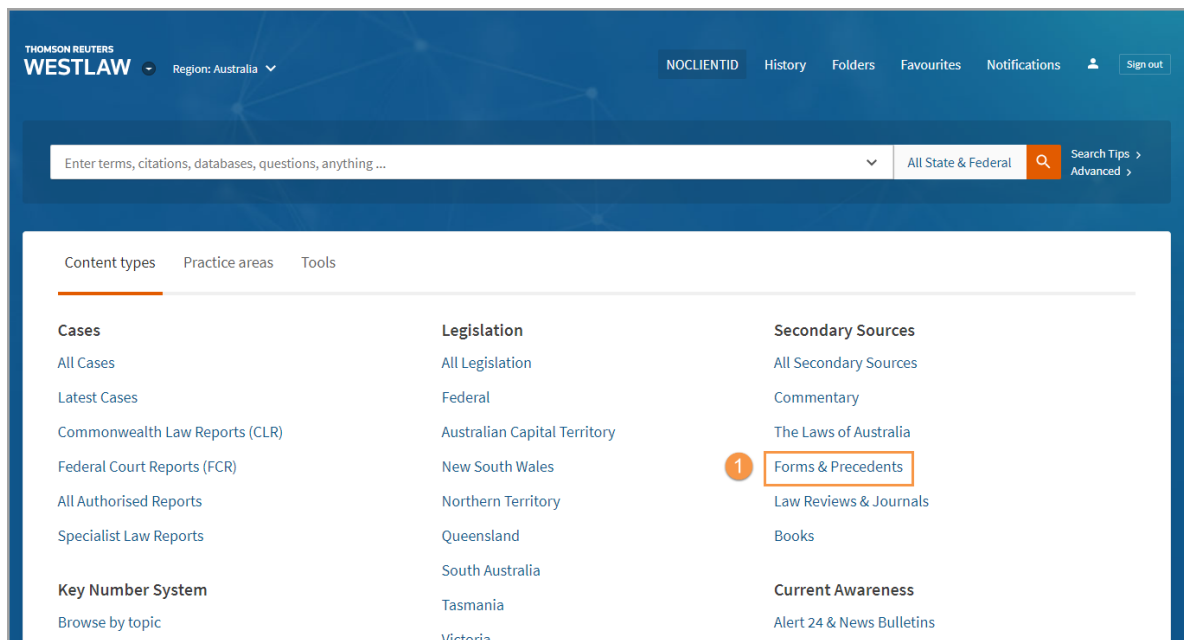
[How to search for Forms and Precedents using Plain Language](#)

[How to search for Forms and Precedents using Terms and Connectors](#)

[Document Features](#)

How to Browse a Precedent Collection

1. From the Westlaw Australia homepage click **Forms and Precedents** from the **Secondary Sources** list.



2. The Forms & Precedents are displayed by publisher and collection. Click the required Precedents from the list e.g., **ACP Trust Precedents**.

THOMSON REUTERS
WESTLAW Region: Australia

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Forms & Precedents Search Forms & Precedents Search Tips > Advanced >

Forms & Precedents

Add to Favourites Set as start page Copy link

Search all Forms & Precedents above or navigate to specific content below.

Select all content No items selected Clear Selection Specify content to search

- ACP Commercial and Retail Leasing Precedents
- ACP Corporations Precedents
- ACP Employment Precedents
- ACP Finance and Securities Precedents
- ACP Franchising Precedents
- ACP Insolvency Precedents
- ACP IP Licensing Precedents
- ACP Joint Ventures & Partnerships
- ACP Mergers and Acquisitions Precedents
- ACP Restraint and Confidentiality Precedents
- ACP Sale of Business Precedents
- ACP Sale of Shares Precedents
- ACP Share and Unit Subscription Precedents
- ACP Standard, Release and Confidentiality Precedents
- ACP Supply Contracts and Commercial Licensing
- ACP Trusts Precedents 2
- NSW precedents - ASIC & Corporations Law Forms
- NSW precedents - Bankruptcy & Insolvency Forms
- NSW precedents - Business Law
- NSW precedents - Charge
- NSW precedents - Conveyancing
- NSW precedents - Estates
- NSW precedents - Family Law
- NSW precedents - Federal Court Forms
- NSW precedents - Industrial Commission Forms
- NSW precedents - Leases
- NSW precedents - New South Wales Court Forms
- NSW Precedents - Not For Profit
- NSW precedents - Personal Injury
- NSW precedents - Unit & Discretionary Trusts
- NSW precedents - Wills
- Victorian precedents - Banking and Finance
- Victorian precedents - Probate
- Victorian precedents - Property

Tools & Resources
Cases
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- Click "Add to Favourites" to create a shortcut to a set of Precedents used regularly.
- Click "Update Summary" for information on the latest updates.
Note: Precedents will be updated to maintain currency in line with legislative changes, case law developments and any other relevant considerations.
- Browse the content by clicking the + signs e.g., Discretionary Trust Deed
Note: Content is displayed by document type e.g., Discretionary Trust Deed, Securities Trust Deed, Trust Stamp Duty Declaration.
- Click the title to open the document e.g. TP001- Discretionary Trust Deed (Appointer and Guardian).

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ACP Trusts Precedents Search ACP Trusts Precedents Search Tips > Advanced >

Forms & Precedents > ACP Trusts Precedents

3 ACP Trusts Precedents

Add to Favourites Set as start page Copy link

Browse ACP Trusts Precedents below or search above.

Select all content No items selected Clear Selection Search TOC Reading Mode

- Archived summaries
- Update summary 4
- Discretionary Trust Deed (Appointer and Guardian) [Chapter View] 5
 - TP001 - Discretionary Trust Deed (Appointer and Guardian) 6
- Discretionary Trust Deed (Appointor)
- Discretionary Trust Deed (Guardian)
- Discretionary Trust Deed (General)
- Securities Trust Deed (Bare Trust)
- Trust Stamp Duty Declaration (Individual Trustee)
- Trust Stamp Duty Declaration (Corporate Trustee)
- Appointor Consent Form
- Guardian Consent Form
- Unit Trust Deed (Private)
- Unit Trust Deed (Hybrid): Commentary
- Unit Trust Deed (Hybrid)

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How to locate a document using the Precedents Index

You can use the index to locate a list of documents displayed by topic and form type.

1. From the **homepage** click **Forms and Precedents** from **Secondary Sources** then select **NSW Precedents – Family Law**. To open the **Precedents Index**, click the title.

The screenshot shows the Westlaw interface. At the top, there's a navigation bar with 'THOMSON REUTERS WESTLAW' and 'Region: Australia'. Below that, a search bar contains 'NSW precedents - Fa...'. The main content area is titled 'NSW precedents - Family Law' and includes a list of items: 'Currency and help', 'Archived Summaries', 'List of variables', 'Index [Chapter View]', 'Index - Family law precedents' (highlighted with a red box and a circled '1'), 'Family Court of Australia and Family Law Courts Forms', and 'Federal Circuit Court of Australia Forms'. A 'Tools & Resources' sidebar is visible on the right.

2. The **Tip:** provides search tips.
3. You can download the Index as a Word document.
4. Click on the unique identifier code to download any particular precedent, which is listed in alphabetical order e.g. **FAM3**.

The screenshot shows the 'FAMINDEX Index - Family law precedents' page. The breadcrumb trail is 'LSNSWFAM 537852259 > NSW Precedents - Family Law > Index > NSW (Approx. 9 pages)'. The page title is 'FAMINDEX Index - Family law precedents'. Below the title, there's a tip box: 'Tip: To access specific forms and precedents, search for the document number above in the search field and click on the suggested form or precedent.' Below the tip, there's a link: 'Click here to download Family law precedents Index'. The main content is a table with the following data:

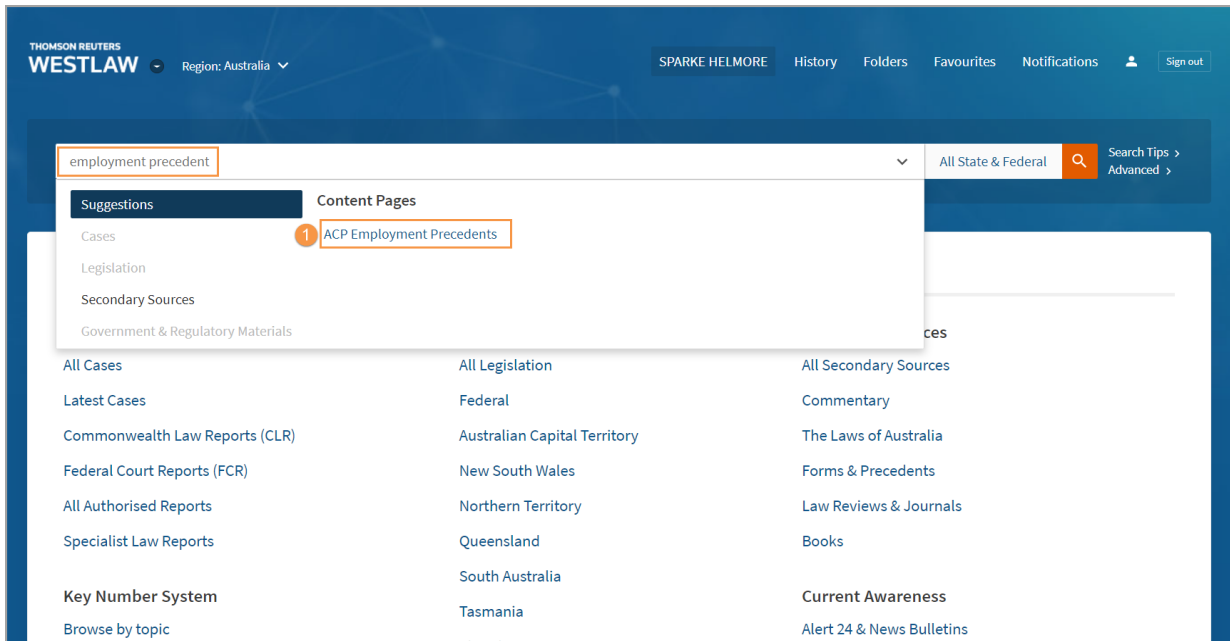
Number	Title	Last updated
Family Court of Australia and Family Law Courts Forms		
FAM1	Acknowledgement – information from a family counsellor or family dispute resolution practitioner	21 January 2022
FAM2	Acknowledgment of service	20 January 2022
FAM3	Affidavit	21 January 2022

The 'FAM3' entry is highlighted with a red box and a circled '4'. There are also navigation controls at the top and bottom of the page.

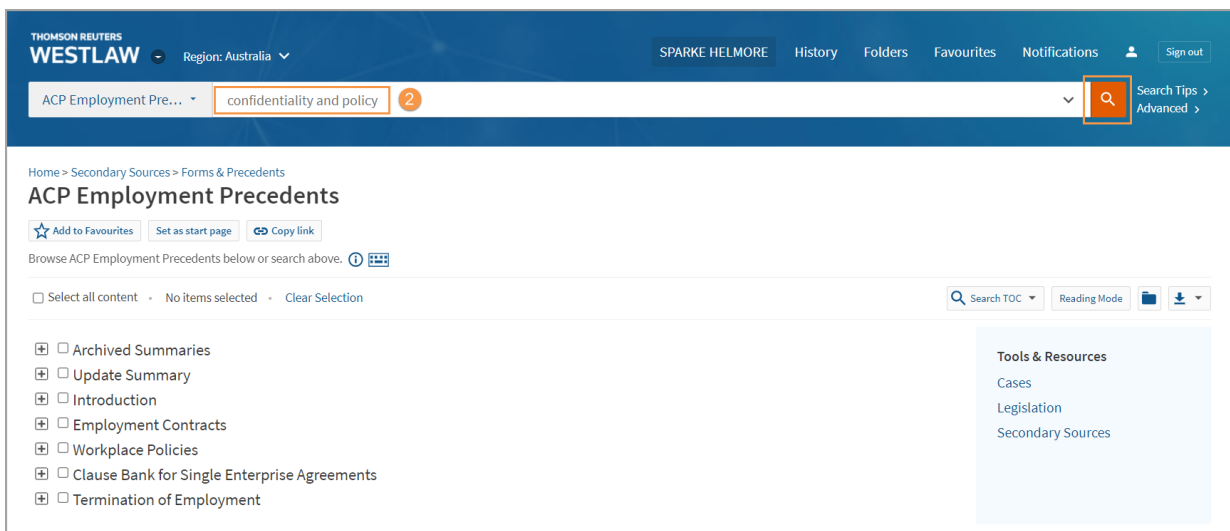
How to search for Forms and Precedents using Plain Language

You can conduct a plain language (no connectors) search to locate relevant precedents.

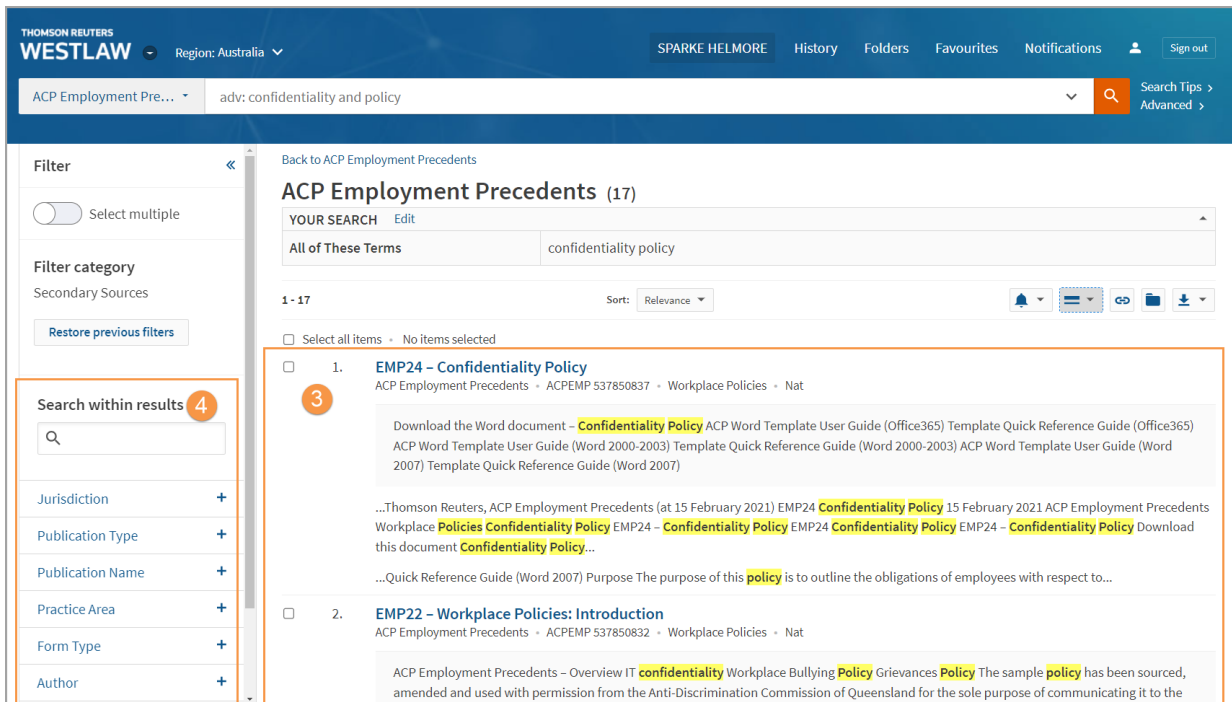
1. From the **homepage** type in the name of precedent topic e.g., **employment precedent**, then select the title from the suggested content drop-down menu e.g., **ACP Employment Precedents**.



2. From the **Precedents** collection page enter your search terms, in plain language into the search bar e.g., **confidentiality and policy** then click **Search**.



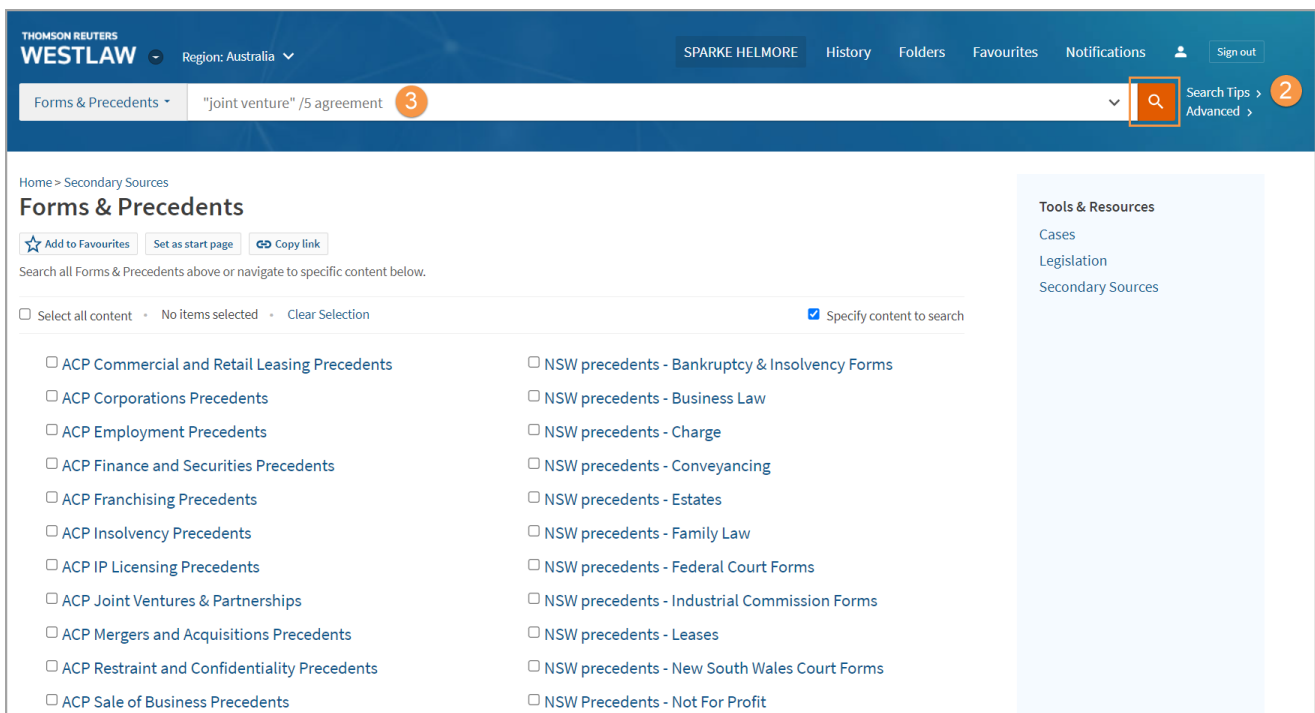
3. Westlaw will automatically search all the “ACP Employment Precedents” for the term **confidentiality and policy**.
Note: The search result documents are listed in order of relevance which generally means documents with the highest number of hits, proximity of search terms, and search terms found in the title, are likely to be at the top of the list.
4. You can use the **post search filters** or **Search within results** on the left panel to refine the search results.



How to Search Forms and Precedents using Terms and Connectors

Terms and connectors can be used to provide precise and efficient content searches.

1. To search **all** Westlaw Australia Precedents, click **Forms and Precedents** from **Secondary Sources** on the Westlaw Australia home page.
2. Click "Search Tips>" to display a list of Terms and Connectors.
3. Enter "joint venture" /5 agreement into the search bar then click **Search** button. This will search all precedents for where the exact phrase "joint venture" appears within five words of agreement.



4. Use the **post search filters** on the left to refine the results list e.g., **Practice Area**.
Note: The Practice Area filter displays a list of practice areas where the documents appear e.g., Commercial, Contract, Banking & Financial Services.

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WESTLAW Region: Australia

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Forms & Precedents - adv: "joint venture" /5 agreement Search Tips > Advanced >

Restore previous filters <<

Search within results

Jurisdiction +

Publication Type +

Publication Name +

Practice Area -

4 Commercial 20

Banking & Financial Services 2

Corporations 1

Form Type +

Author +

Previously Viewed +

Forms & Precedents > Search Results

Forms & Precedents (22)

YOUR SEARCH Edit

All of These Terms "joint venture" /5 agreement

1 - 22

Select all items - No items selected

1. **FSP27 – Contracts: Specific Security Agreement (Joint Venture Interest)**
ACP Finance and Securities Precedents

2. **JVP13 – Unincorporated: Joint Venture Agreement (Project General) (Full Form)**
ACP Joint Ventures & Partnerships

3. **JVP16 – Unincorporated: Joint Venture Agreement (Property Project)**
ACP Joint Ventures & Partnerships

4. **JVP15 – Unincorporated: Joint Venture Agreement (Mining Project)**
ACP Joint Ventures & Partnerships

5. **JVP14 – Unincorporated: Joint Venture Agreement (Project General) (Short Form)**
ACP Joint Ventures & Partnerships

6. **JVP17 – Related Documents: Joint Venture Management Agreement**
ACP Joint Ventures & Partnerships

7. **JVP08 – Incorporated: Shareholder Agreement (Joint Venture) (Short Form)**

Document Features

The following features are available in the precedents.

1. **User Guide:** Provides a Template User Guide to help maximise the functionality of the template.
2. **Last Review:** Provides information about the currency of this document.
3. **Table of Contents:** Use the Table of Contents on the left to navigate between documents.

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Forms & Precedents - adv: "joint venture" /5 agreement Search Tips > Advanced >

← **JVP13 – Unincorporated: Joint Venture Agreement (Project General) (Full Form)**
AJVA 537851892 • ACP Joint Ventures & Partnerships • Unincorporated Joint Venture Agreements • Nat (Approx. 67 pages)

Document Fullscreen

2 of 22 results Original terms

View Full TOC

Unincorporated Joint Venture Agreements 3

Joint Venture Agreement (Project General) (Full Form)

JVP13 – Unincorporated: Joint Venture Agreement (Project General) (Full Form)

ACP Joint Ventures & Partnerships

Unincorporated **Joint Venture Agreements**

Joint Venture Agreement (Project General) (Full Form)

JVP13 – Unincorporated: **Joint Venture Agreement** (Project General) (Full Form)

Last Review: 10/11/2023 2

JVP13 Unincorporated: Joint Venture Agreement (Project General) (Full Form)

JVP13 – Unincorporated: **Joint Venture Agreement** (Project General) (Full Form)

NOTE 1

Before using the precedents for the first time, please read the [ACP Word Template User Guide \(Office365\)](#). The precedents are very easy to use but it is important to understand how to retain full functionality of the template. Reading this guide now will ensure that you get the most out of the service and produce well-drafted documents efficiently.

After reading the ACP Word Template User Guide, download ACP's one-page [Template Quick Reference Guide \(Office365\)](#).

4. **Search:** Click the **Search icon** and enter your search term/s then click the **Search button** to search within the document.
5. **Reading Mode:** Click **Reading Mode** to view the document in **Reading Mode** for a more streamlined reading experience.
6. **Download:** To download the precedent, click on the **Document Delivery Icon** and select **Download**.

The screenshot displays a legal document viewer for "JVP13 - Unincorporated: Joint Venture Agreement (Project General) (Full Form)". The interface includes a search bar with the text "project assets" and a "Search" button (labeled 4). A "Reading Mode" button (labeled 5) is located in the top right. A "Document Delivery" menu (labeled 6) is open, showing options for Email, Print, Download, Kindle, and LEAP. The document content shows a title "JVP13 Unincorporated: Joint Venture Agreement (Project General) (Full Form)" and a "NOTE" section with instructions on using the precedents.

7. **Download in Word:** Some precedents will also have a Microsoft Word icon that allows you to download an editable document to Microsoft Word.

LEA85B Law Society Commercial Lease (2021 edition) (Annexure A and Annexure B comb...
 LNSW/LEA 536142103 · NSW Precedents - Leases · Leases precedents · NSW (Approx. 21 pages)

Document Fullscreen

Navigation: < § > Reading Mode [Icons]

View Full TOC

Leases precedents

Leases

- Law Society lease (2007 edition) (Including Annexure A, Annexure B and lessor and lessee disclosure statements (Schedule 2, Retail Leases Act 1994))
- Law Society Retail lease (2018 edition) (Annexure A and Annexure B combined)
- Law Society Retail lease (2021 edition) (Annexure A and Annexure B combined)
- Law Society Lease (2007 Edition) Annexure A with Commercial Lease Covenants (not to be used for retail shop or premises)**
- Law Society Commercial Lease (2018 edition) (Annexure A and Annexure B combined)
- Law Society Commercial Lease (2021 edition) (Annexure A and Annexure B combined)
- A smorgasbord of additional lease clauses for law society lease (2007 edition) Annexure A
- Law Society Lease (2007 Edition)

NSW Precedents - Leases

Leases precedents

Leases

Law Society Commercial Lease (2021 edition) (Annexure A and Annexure B combined)

Last Review: 24/11/2023

LEA85B Law Society Commercial Lease (2021 edition) (Annexure A and Annexure B combined)

LEA85B Law Society Commercial Lease (2021 edition) (Annexure A and Annexure B combined) Click here to open Law Society Commercial Lease (2021 edition) 7

⚠ WARNING

Note: In the attachment, the first page of this precedent is in hidden text. When you download the document, please print from page 2 or else delete the hidden text and the first Section Break. See the [Help](#) guide for instructions on viewing and deleting hidden text.

ANNEXURE A – COMMERCIAL LEASE 2021 *SEE A SOLICITOR ABOUT THIS LEASE*

Lessor: _____

Looking for more information?

To sign into Westlaw Australia visit: <https://aulaw.thomsonreuters.com>

For assistance using Westlaw Australia email: AUtrainers@thomsonreuters.com

For additional training materials visit <https://support.thomsonreuters.com.au/product/new-westlaw-australia>