

Westlaw Australia Quick Start Guide

November 2023

Contents

Westlaw Australia

1. Signing on to Westlaw with OnePass – page 3
2. Signing on to Westlaw with Single Sign On – page 4
3. Westlaw Australia home page overview – page 5
4. Perform research tasks from the global search box – page 6
5. Researching a legal issue – page 7
6. Advanced search – page 8
7. Advanced search templates – page 9
8. Searching using Boolean terms and connectors – page 10
9. Browsing content: cases – page 11
10. Browsing content: legislation – page 12
11. Browsing content: secondary sources – page 13
12. Document page – page 14
13. Research icons – page 15
14. Checking citations in KeyCite – page 16
15. Viewing citing references to a case – page 17
16. Document delivery – page 18
17. Folder overview – page 19
18. History – page 20
19. Alerts – page 21
20. Preferences – page 22

Signing on to Westlaw with OnePass

Complete these steps to access Westlaw

1. Go to <https://aulaw.thomsonreuters.com/>
2. Type your OnePass username and password in the username and password boxes
 - Select the Remember my Username check box if you want your username automatically entered each time you sign on to Westlaw Australia.
 - Select the Remember my Username and Password check box if you want your username and Password automatically entered each time you sign on to Westlaw Australia.
 - Select the Remember Me check box if you want to store information (on this device; for this browser only) and bypass the OnePass Sign In page. This feature may be disabled through any “Update My OnePass” link. Due to security restrictions, some users are not eligible for this feature.

THOMSON REUTERS

Westlaw

Sign in using OnePass

Username [Forgot username?](#)

Password [Forgot password?](#)

Show

Save username

Save username and password

Remember me [?](#)

Sign in

[Add registration key](#) [Create OnePass profile](#)

[Update OnePass profile](#) [Learn about OnePass](#)

Access with single sign-on

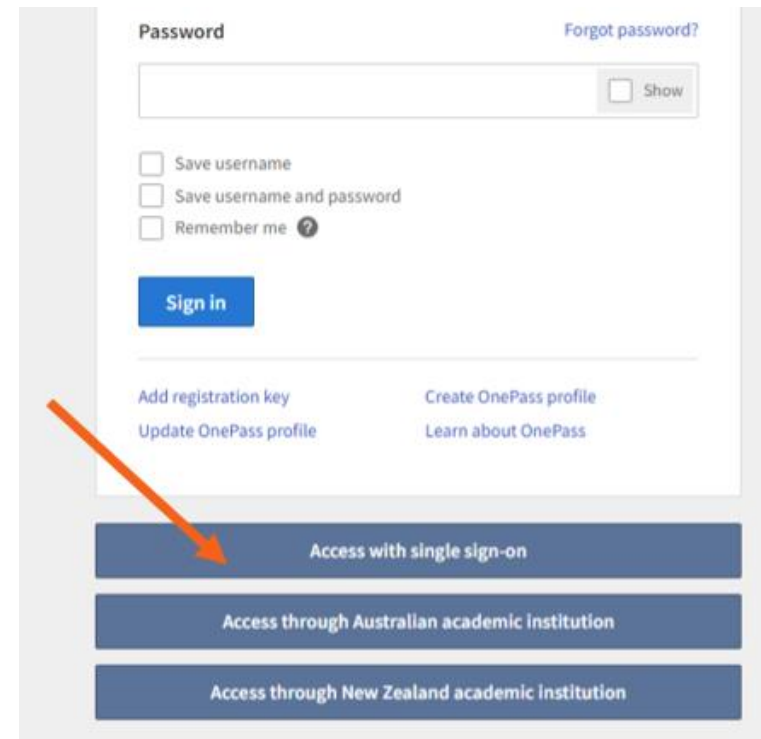
Access through Australian academic institution

Access through New Zealand academic institution

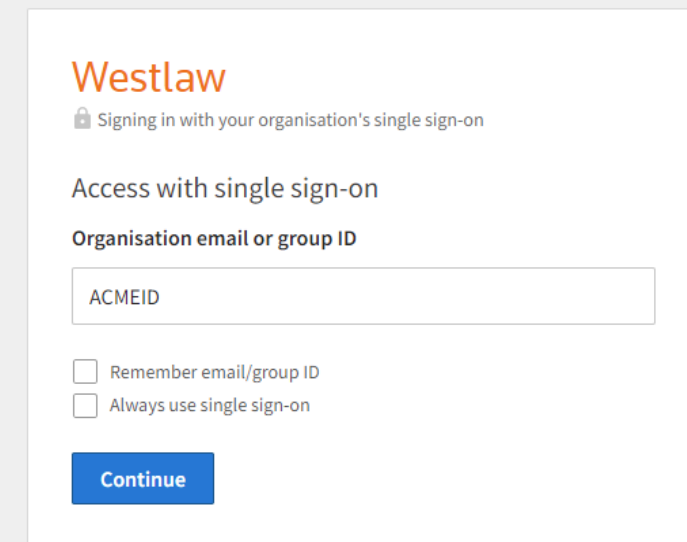
Signing on to Westlaw with Single Sign On

Complete these steps to access Westlaw

1. Go to your organisation single sign on URL. This URL includes your organisations Group ID
I.e., <https://aulaw.thomsonreuters.com&groupID=ACMECORPID>
 2. Enter your organisations login details and click login. This step will occur once per day, subsequent logins will skip this step.
- or**
1. If you do not know your organisations single sign on URL you can go to <https://aulaw.thomsonreuters.com/> and click on the appropriate single sign on button at the bottom of the login page.
 2. Type your organisational email or your group ID if you know it.
 - Select the Remember email/group id check box if you want your email or group id automatically entered each time you sign on to Westlaw Australia.
 - Select the Always use single sign-on check box if you want to skip the OnePass login page each time you sign on to Westlaw Australia.
 3. Enter your organisations login details and click login. This step will occur once per day, subsequent logins will skip this step.



The screenshot shows the top portion of the Westlaw login interface. At the top right, there is a link for "Forgot password?". Below it is a password input field with a "Show" button to its right. Underneath the password field are three checkboxes: "Save username", "Save username and password", and "Remember me" (with a help icon). A blue "Sign in" button is positioned below these options. At the bottom of this section, there are four links: "Add registration key", "Update OnePass profile", "Create OnePass profile", and "Learn about OnePass". Below these links are three large blue buttons: "Access with single sign-on", "Access through Australian academic institution", and "Access through New Zealand academic institution". An orange arrow points from the "Access with single sign-on" button to the "Remember me" checkbox in the screenshot above.



The screenshot shows the "Westlaw" single sign-on page. The Thomson Reuters logo is at the top left. The word "Westlaw" is prominently displayed in orange. Below it, a lock icon indicates "Signing in with your organisation's single sign-on". The main heading is "Access with single sign-on". Underneath, there is a label "Organisation email or group ID" and a text input field containing "ACMEID". Below the input field are two checkboxes: "Remember email/group ID" and "Always use single sign-on". A blue "Continue" button is located at the bottom of the form.

Westlaw Australia Home Page overview

A Search Box
Type your issue in simple descriptive words or Terms and Connectors. Type in a citation to be taken straight to that document

B Jurisdiction selector
Choose up to 3 jurisdictions before running a search

C Client ID
Allows you to track the time you spend on research projects

D History
Access documents and searches from the last 365 days.

E Folders
Access recently used folders or view/organise all of your folders

F Favourites
Access favourite publications and collections quickly

The screenshot shows the Westlaw Australia Home Page. At the top, there is a navigation bar with the Thomson Reuters logo, the word 'WESTLAW', and a 'Region: Australia' dropdown. To the right of the logo are several icons: a client ID '12345', 'History', 'Folders', 'Favourites', 'Notifications', and a 'Sign out' button. Below the navigation bar is a search box with the placeholder text 'Enter terms, citations, databases, questions, anything ...'. To the right of the search box is a dropdown menu for 'All State & Federal' and a 'Search Tips Advanced' link. Below the search box is a 'Content types' selector with three tabs: 'Content types', 'Practice areas', and 'Tools'. The 'Content types' tab is active, showing a grid of categories: Cases, Legislation, Secondary Sources, Key Number System, and Specialty areas. Each category has a list of sub-items. At the bottom of the page, there is a 'Custom Pages' section with four tabs: 'History', 'Folders', 'Favourites', and 'Custom Pages'.

G Notifications
Receive notifications on KeyCite, shared content and alerts.

H Browse
Navigate to content before searching

I Practice area
Browse or search content by practice area



J Tools
Access Drafting Assistant Essential, Find and Print, Preview

K Custom Pages
Build custom pages to search favourite collections and publications

L Search tips
Access tips on plain language and Boolean terms & connectors

M Profile
Access your profile, subscription details, preferences and log out

Perform research tasks from the global search box

Use the search box at the top of every page to run different types of searches from a single location. For example retrieve documents by citation, type the citation, e.g. **2021 HCA 6**, in the search box and click the **search icon**  or click enter. To retrieve multiple documents by citation, type the citations, separated by semicolons, in the search box and click the **search icon**  or click enter.

What's new on Westlaw?

Show less

Show more

THOMSON REUTERS
WESTLAW

Region: Australia

12345

History

Folders

Favourites

Notifications



Sign out

Enter terms, citations, databases, questions, anything ...



All State & Federal



Search Tips >
Advanced >

Content types

Practice areas

Cases

All Cases

Latest Cases

Commonwealth Law Reports (CLR)

Federal Court Reports (FCR)

All Authorised Reports

Specialist Law Reports

Key Number System

Browse by topic

Find by citation

(2021) 270 CLR 450
270 CLR 450
2021 270 CLR 450

Find multiple citations

2021 HCA 6; 2021 HCA 19

Find by party name

Price v Spoor (select case from drop-down list)

Find by legislation title

Corporations Act 2001

Find by legislative provision

cl 18 Competition and Consumer Act 2010

Publication or Database

CLR will suggest Commonwealth Law Reports
robson will suggest Robson's Annotated Corporations Legislation

Boolean terms and connectors

dedicate /s "private road" "public road"

Descriptive terms

What is the totality principle?

South Australia

Tasmania

Victoria

Current Awareness

Alert 24 & News Bulletins

Researching a legal issue

When you run a search, you search all of the core legal content on Westlaw Australia by default. Core content comprises cases, Key Numbers, Legislation, Secondary Sources (commentary, law reviews and journals, encyclopedia, books), government & regulatory materials, news & current awareness, forms & precedents, Practical Law. You can search by simply typing descriptive terms that describe your legal issue or by using Boolean Terms and Connectors.

A Set default content type
Choose the default content type displaying when you run a global search.

B Filter by content type
Select the content type to see the all the results as well as tailored filters for that content type.

C Set result detail
Set how much detail (from less to most) you see on a search result.

D Share a link to the results
Copy link and share your search with other subscribers to Westlaw Australia

E Folder
Save documents from results list to folders

F Document delivery
Download, print, email documents direct from the results list

THOMSON REUTERS
WESTLAW Region: Australia

13456 History Folders Favourites Notifications

All content adv: carry! /5 business All State & Federal Search Tips > Advanced >

Content types Set default

Overview	7
Cases	10,000
Key Numbers	0
Legislation	7,126
Secondary Sources	10,000
Forms & Precedents	86
News & Current Awareness	2,973
Government & Regulatory Materials	1,778
Practical Law	1,325
All results	33,288

Overview (7)

Select all items - No items selected

Cases View all 10,000

- Re Patrick Plains Free Press Newspaper Co Ltd**
Supreme Court of New South Wales - NSW - 29 November 1892 - SC, 29 November 1892 - (1893) 3 BC (NSW) 49 - 1893 WL 7956
...20k1699-k1704 In winding up by court 20k1704 Other matters **Carrying on business** Without leave of court Goods were supplied to an official liquidator who, without leave of the court, was **carrying on the business** of the company pending realisation. Held : On motion for an...
...common law action, as he had not obtained leave to **carry** on the **business** of the company. Leave nunc pro tunc to **carry** on the **business** was granted...
- Bermingham v Associated Auctioneers Pty Ltd**
Industrial Court of Queensland - QLD - 1 January 1978 - ICQ - (1978) 98 Q Gov Indus Gaz 730 - 1978 WL 159581
...43k3125 Regulation of shop trading hours Shops selling by retail **Carrying on business** of non-exempted shop selling by retail Necessity for continuity...
...Arbitration Act 1961 (Qld), Pt VIII The alleged offence was **carrying on the business** of non-exempted shop selling by retail not being a...

Legislation View all 7,126

- 5C Receiver's power to carry on co-operative's business during winding up**
Co-operatives Act 1992 [Repealed] - NSW

Advanced Search

Advanced search templates help you quickly build precise queries, making it easy to search for specific content within a jurisdiction or specific information within document fields.

Individual content pages have Advanced Search templates tailored for their content. Browse to an individual (like Commonwealth Law Reports) and click Advanced Search to see the options available for that content set.

A Accessing advanced search
Click **advanced** next to the Search icon to display the Advanced Search page. .

B Advanced search help
Click on the image to see the scope of each search field.

C Connectors and Expanders
See a list of common Boolean connectors and expanders



[Home](#) > [Cases](#) > [All Cases by Series](#) > [Commonwealth Law Reports \(CLR\)](#)

Advanced Search: Commonwealth Law Reports (CLR)

[Set as start page](#)

Use at least one field to create a Boolean Terms & Connectors query.

Find documents that have

All of these terms
e.g., construction defect (searched as construction & defect)

Term frequency

Any of these terms
e.g., physician surgeon (searched as physician OR surgeon)

Term frequency

This exact phrase
e.g., medical malpractice (searched as "medical malpractice")

Term frequency

But not any of these terms
e.g., residence domicile (searched as "% residence domicile")

Document Fields (Boolean Terms & Connectors Only)

Date (DD/MM/YYYY)



Connectors and Expanders

&	AND
/s	In same sentence
or	OR
+s	Preceding within sentence
/p	In same paragraph
""	Phrase
+p	Preceding within paragraph
%	But not
/n	Within n terms of

Advanced Search templates in Westlaw

Run targeted searches in Westlaw using customised search templates for each content type. Note: please log in to the platform before clicking the below links.

- All content advanced search template:
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160&transitionType=Default&contextData=\(sc.Default\)&comp=wlau](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160&transitionType=Default&contextData=(sc.Default)&comp=wlau)
- Cases advanced search template:
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FCases&categoryPageUrl=Home%2FAustralia160%2FCases&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=AU-ALL&contentType=AUNZ_CASES&comp=wlau](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FCases&categoryPageUrl=Home%2FAustralia160%2FCases&transitionType=Default&contextData=(sc.Default)&jurisdiction=AU-ALL&contentType=AUNZ_CASES&comp=wlau)
- Legislation advanced search template:
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FLegislation&categoryPageUrl=Home%2FAustralia160%2FLegislation&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=AU-ALL&contentType=AUNZ_LEGISLATION&comp=wlau](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FLegislation&categoryPageUrl=Home%2FAustralia160%2FLegislation&transitionType=Default&contextData=(sc.Default)&jurisdiction=AU-ALL&contentType=AUNZ_LEGISLATION&comp=wlau)
- Secondary sources:
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FSecondarySources&categoryPageUrl=Home%2FAustralia160%2FSecondarySources&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=AU-ALL&contentType=AUNZ_ANALYTICAL&comp=wlau](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FSecondarySources&categoryPageUrl=Home%2FAustralia160%2FSecondarySources&transitionType=Default&contextData=(sc.Default)&jurisdiction=AU-ALL&contentType=AUNZ_ANALYTICAL&comp=wlau)
- News & Current awareness advanced search template
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FNewsCurrentAwareness&categoryPageUrl=Home%2FAustralia160%2FNewsCurrentAwareness&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=AU-ALL&contentType=AUNZ_CURRENT_AWARENESS&comp=wlau](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FNewsCurrentAwareness&categoryPageUrl=Home%2FAustralia160%2FNewsCurrentAwareness&transitionType=Default&contextData=(sc.Default)&jurisdiction=AU-ALL&contentType=AUNZ_CURRENT_AWARENESS&comp=wlau)
- Government & regulatory materials advanced search template
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FGovernmentRegulatoryMaterials&categoryPageUrl=Home%2FAustralia160%2FGovernmentRegulatoryMaterials&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=AU-ALL&contentType=AUNZ_GOVERNMENT_REGULATORY&comp=wlau](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUrlPath=%2FBrowse%2FHome%2FAustralia160%2FGovernmentRegulatoryMaterials&categoryPageUrl=Home%2FAustralia160%2FGovernmentRegulatoryMaterials&transitionType=Default&contextData=(sc.Default)&jurisdiction=AU-ALL&contentType=AUNZ_GOVERNMENT_REGULATORY&comp=wlau)

Searching using Boolean terms and connectors

Westlaw Australia allows you to search using Boolean Terms and Connectors. When you search using Boolean Terms and Connectors, you enter a query consisting of key terms from your issue and connectors specifying the relationship between those terms. For example, you can require that your terms appear in the same sentence or the same paragraph.

Whenever you type a query that contains a field restriction, proximity connector, quotation marks, or expander (+, %, !), Westlaw Australia automatically processes your search as a Boolean Terms and Connectors query.

Boolean terms and connectors

/s	In same sentence
+s	In same sentence and in same order
/p	In same paragraph
+p	In same paragraph and in same order
/[n]	Within n (1-255) terms of
+ [n]	Within n (1-255) terms of and in same order
%	But not
[SPACE]	OR connector
&	AND connector
!	Root expander suffix for variant endings
*	Universal single character(s) (cannot start term)
#	Prefix to turn off plurals and equivalents
“ ”	Search by phrase

Browsing content: Cases

There are several ways you can retrieve cases in Westlaw. Running a search from the home page will return results in the core content areas – including cases. Or, to search only cases, start from the Content types, click All Cases. When you click a link for a specific jurisdiction or practice area, a list of the 10 most recent is displayed. You can search all cases from the collection by typing a search in the search box and clicking Search.

1 Access the key cases collections from the homepage

2 Navigate further
Under All cases access all cases by series, unreported judgment collections as well as cases by jurisdiction and practice area

The screenshot shows the Westlaw homepage with a navigation menu on the left. The 'Cases' section is highlighted with a red circle and the number '1'. Under 'Cases', 'All Cases' is selected with a red circle and the number '2'. The main content area displays 'Home Cases' with a search box and a list of categories: 'All Cases by Series', 'Unreported Judgments', 'Cases by Jurisdiction', and 'Cases by Practice Area'. A 'Tools & Resources' sidebar is visible on the right.

What's new on Westlaw? Show less Show more

THOMSON REUTERS WESTLAW Region: Australia 12345 History Folders Favourites Notifications Sign out

Enter terms, citations, databases, questions, anything ... All State & Federal Search Tips > Advanced >

Content types Practice areas Tools

1 Cases

- All Cases
- Latest Cases
- Commonwealth Law Reports (CLR)
- Federal Court Reports (FCR)
- All Authorised Reports
- Specialist Law Reports

Key Number System

Browse by topic

Specialty areas

- NewsRoom
- Workplace Complaints Analytics

Home Cases 2

Add to Favourites Set as start page Copy link

Search all Cases above or navigate to specific content below.

All Cases by Series Latest cases

Unreported Judgments

- All Unreported Judgments
- Unreported Corporations Law Cases
- Unreported Employment Law Cases

Unreported Family Law Cases

- Unreported GST Cases
- Unreported Tax Cases

Cases by Jurisdiction

- All Federal
- All State
- Australian Capital Territory
- New South Wales
- Northern Territory

Queensland

- South Australia
- Tasmania
- Victoria
- Western Australia

Cases by Practice Area

- All Cases by Practice Area
- Administrative & Public Law
- Banking & Financial Services
- Bankruptcy & Insolvency
- Corporations

Family

- General
- Local Government
- Personal Injury
- Property

Tools & Resources

- Key Number System
- Find & Print
- Workplace Complaints Tracker

History Folders Favourites Custom Pa

Browsing content: Legislation

Westlaw provides several ways to retrieve Legislation. Running a search from the Westlaw home page will return results in the core content areas – including legislation. Or, to search only statutes, start from the Content types, select legislation and then browse by jurisdiction and legislation type to see an alphabetical list of all legislation.

1 Browse legislation by jurisdiction or access all legislation from the homepage

2 Browse by legislation title

The screenshot shows the Westlaw website interface. At the top, there is a navigation bar with the Westlaw logo, a region dropdown set to 'Australia', and user account options like '12345', 'History', 'Folders', 'Favourites', 'Notifications', and 'Sign out'. Below this is a search bar with the placeholder text 'Enter terms, citations, databases, questions, anything ...' and a dropdown menu currently set to 'All State & Federal'. A search button with a magnifying glass icon is also present.

The main content area is divided into two columns. The left column contains a 'Content types' menu with options: 'Cases', 'All Cases', 'Latest Cases', 'Commonwealth Law Reports (CLR)', 'Federal Court Reports (FCR)', 'All Authorised Reports', 'Specialist Law Reports', 'Key Number System', 'Browse by topic', 'Specialty areas', and 'NewsRoom'. The right column contains a 'Legislation' menu with options: 'All Legislation', 'Federal', 'Australian Capital Territory', 'New South Wales', 'Northern Territory', 'Queensland', 'South Australia', 'Tasmania', 'Victoria', and 'Western Australia'. A red circle with the number '1' highlights the 'All Legislation' link.

Below the 'All Legislation' link, there is a 'Federal Acts' section. It includes a search bar with the placeholder text 'Search Federal Acts' and a dropdown menu. A search button with a magnifying glass icon is also present. Below the search bar is a list of 'Federal Acts' with checkboxes next to each item. A red circle with the number '2' highlights the search bar. The list of acts includes: 'A New Tax System (Australian Business Number) Act 1999', 'A New Tax System (Bonuses for Older Australians) Act 1999 [Repealed]', 'A New Tax System (Closely Held Trusts) Act 1999 [Repealed]', 'A New Tax System (Family Assistance) Act 1999', 'A New Tax System (Family Assistance) (Administration) Act 1999', 'A New Tax System (Family Assistance and Related Measures) Act 2000', 'A New Tax System (Family Assistance) (Consequential and Related Measures) Act (No 1) 1999 [Repealed]', 'A New Tax System (Family Assistance) (Consequential and Related Measures) Act (No 2) 1999 [Repealed]', 'A New Tax System (Goods and Services Tax) Act 1999', 'A New Tax System (Goods and Services Tax Administration) Act 1999 [Repealed]', 'A New Tax System (Goods and Services Tax Imposition—Customs) Act 1999', 'A New Tax System (Goods and Services Tax Imposition—Excise) Act 1999', 'A New Tax System (Goods and Services Tax Imposition—General) Act 1999', 'A New Tax System (Goods and Services Tax Imposition (Recipients)—Customs) Act 2005', 'A New Tax System (Goods and Services Tax Imposition (Recipients)—Excise) Act 2005', 'A New Tax System (Goods and Services Tax Imposition (Recipients)—General) Act 2005', 'A New Tax System (Goods and Services Tax Transition) Act 1999', 'A New Tax System (Luxury Car Tax) Act 1999', 'A New Tax System (Luxury Car Tax Imposition—Customs) Act 1999', 'A New Tax System (Luxury Car Tax Imposition—Excise) Act 1999', and 'A New Tax System (Luxury Car Tax Imposition—General) Act 1999'.

Browsing content: Secondary Sources

Westlaw provides several ways to retrieve secondary sources. The secondary sources collection includes commentary titles, law reviews and journals, books and The Laws of Australia.

Running a search from the Westlaw home page will return results in the core content areas – including secondary sources. Or, to search only secondary sources, start from the Content types, select Secondary Sources and then browse by sub-content type, jurisdiction and practice area.

1 Browse to Secondary under content types

2 See all title from the Full Secondary Sources Library

TIP

Know the name of the title you want to read? Type it in the global search and typeahead will take you straight to the title.

The screenshot shows the Westlaw website interface. At the top, there is a navigation bar with the Westlaw logo, a region dropdown set to 'Australia', and user account options like '12345', 'History', 'Folders', 'Favourites', 'Notifications', and 'Sign out'. Below this is a search bar with the placeholder text 'Enter terms, citations, databases, questions, anything ...'. To the right of the search bar are filters for 'All State & Federal' and search options like 'Search Tips' and 'Advanced'. The main content area is divided into three columns: 'Content types', 'Practice areas', and 'Tools'. Under 'Content types', there are sections for 'Cases', 'Legislation', and 'Secondary Sources'. The 'Secondary Sources' section is highlighted with a red circle and the number '1'. It includes links for 'All Secondary Sources', 'Commentary', 'The Laws of Australia', 'Forms & Precedents', 'Law Reviews & Journals', 'Books', 'Current Awareness', 'Alert 24 & News Bulletins', and 'Government & Regulatory Materials'. Below this, there is a 'Key Number System' section with 'Browse by topic' and 'Specialty areas'.

The screenshot shows the 'Secondary Sources' page on the Westlaw website. The page title is 'Secondary Sources' and it includes a search bar with the placeholder text 'Search Secondary Sources'. Below the search bar are three buttons: 'Add to Favourites', 'Set as start page', and 'Copy link'. There is also a link to 'Search all Secondary Sources above or navigate to specific content below'. The page is organized into sections: 'By Type' (Books, Commentary, Encyclopedia, Law Reviews & Journals) and 'Tools & Resources' (Full Secondary Sources Library, Legislation, Forms & Precedents Finder). A red circle with the number '2' is placed over the 'Full Secondary Sources Library' link.

Document page

Overview

The screenshot shows the Thomson Reuters Westlaw interface. At the top, the 'WESTLAW' logo is on the left, and navigation links for '12345', 'History', 'Folders', 'Favourites', 'Notifications', and 'Sign out' are on the right. Below the logo, there are tabs for 'All content' and 'AGL Energy'. A search bar on the right contains 'All State & Federal' and a search icon. The main header area displays the document title 'AGL Energy Ltd v Greenpeace Australia Pacific Ltd' with a back arrow, followed by the court and date: 'Federal Court of Australia · 8 June 2021 · [2021] FCA 625 · (2021) 395 ALR 275 · (2021) 159 IPR 336 · 2021 WL 2313003 (Approx. 32 pages)'. Below this, there are tabs for 'Document', 'Negative Treatment (0)', 'History (0)', 'Citing References (14)', and 'Table of Authorities'. A 'Powered by KeyCite' badge is also present. The main content area shows the case title 'AGL Energy Ltd v Greenpeace Australia Pacific Ltd' and the judge 'Burley J'. A 'Digest (3)' panel at the bottom lists three items: 'Intellectual property' with a key icon and 'Fair dealing', 'Intellectual property' with a key icon and 'Additional damages', and 'Intellectual property' with a key icon and 'Use as a trade mark'. A toolbar on the right side of the document contains various icons for search, navigation, and actions, with a 'Notes' panel open below it. A 'Fullscreen' button is also visible.

A Document title
Quickly scan the title, court, date and citations.

B Return to list
Click this arrow to return back to your search result list.

C Tabs powered by KeyCite
Access additional content related to the document including: Negative Treatment, History, Citing References, Table of Authorities.

D Previous and Next Result
Move through documents in your search result.

E Browse by Search term
View the portions of each document that contain your search terms.

F Search within
Search text within the document.

G Show KeyCite Flags
Display KeyCite flags for citations that appear inline with the text of the case.

H Add Document Note
Add a note to the top of the document or hide notes you added previously.

I Create KeyCite Alert
Create a KeyCite alert for this document

J Copy Link / Copy Citation
Copy a link to the document or copy the citation of the document with or without a hyperlink to the document.

K Save to folder to a folder
Save the document to a folder




L Deliver
Email, print or download the document. You can also send it to Kindle or LEAP.

M Full Screen Mode
Expands the document view for easier reading.

Research Icons

Research icons can be found on all document pages and are designed to make continuing your research easier. If you do not have the time to complete your research in one session, the research icons will help you pick up right where you left off. Research icons indicate whether you have already seen or saved this document. Plus you can highlight text and add notes to the document.

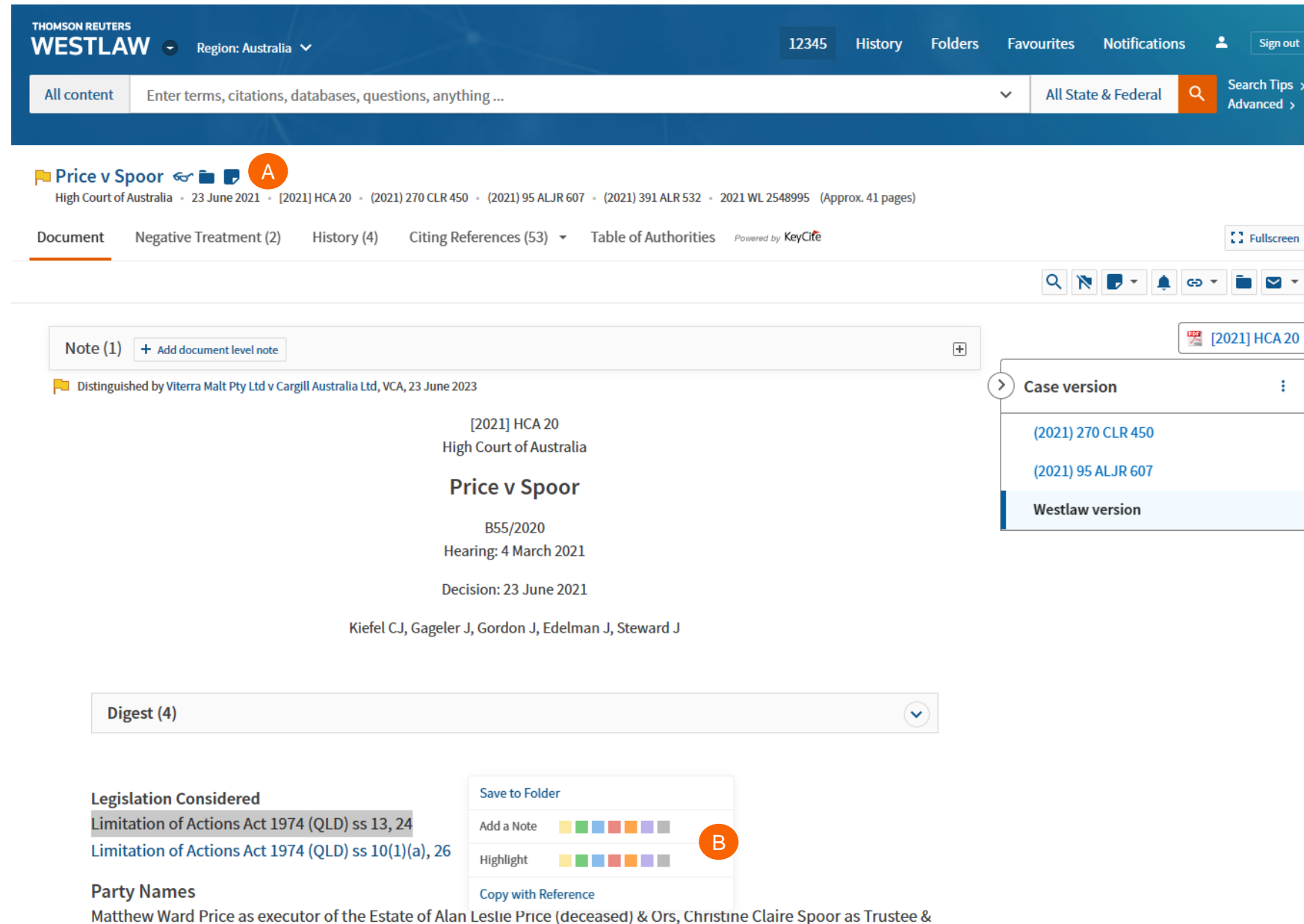
A Research Icons

-  Previously viewed in the last 30 days
-  Saved to Folder
-  Note Added

B Selected Text Menu


When you select text in a document, Westlaw provides the following features:

- **Save to**
Allows you to save selected text to your project folder as a snippet. Clicking the snippet within the folder will return you to that place in the document.
- **Add a Note**
Allows you to add a note anywhere in the document.
- **Highlight**
Allows you to highlight text for later reference.
- **Copy with Reference**
Allows you to insert the citation when you paste the copied text into another document




THOMSON REUTERS
WESTLAW Region: Australia 12345 History Folders Favourites Notifications Sign out

All content Enter terms, citations, databases, questions, anything ... All State & Federal Search Tips Advanced

Price v Spoor  **A**
High Court of Australia · 23 June 2021 · [2021] HCA 20 · (2021) 270 CLR 450 · (2021) 95 ALJR 607 · (2021) 391 ALR 532 · 2021 WL 2548995 (Approx. 41 pages)

Document Negative Treatment (2) History (4) Citing References (53) Table of Authorities Powered by KeyCite Fullscreen

Note (1) + Add document level note

 Distinguished by Viterra Malt Pty Ltd v Cargill Australia Ltd, VCA, 23 June 2023



[2021] HCA 20
High Court of Australia
Price v Spoor
B55/2020
Hearing: 4 March 2021
Decision: 23 June 2021
Kiefel CJ, Gageler J, Gordon J, Edelman J, Steward J

Digest (4)

Legislation Considered
Limitation of Actions Act 1974 (QLD) ss 13, 24
Limitation of Actions Act 1974 (QLD) ss 10(1)(a), 26

Party Names
Matthew Ward Price as executor of the Estate of Alan Leslie Price (deceased) & Ors, Christine Claire Spoor as Trustee &

Case version
[2021] HCA 20
(2021) 270 CLR 450
(2021) 95 ALJR 607
Westlaw version


Save to Folder
Add a Note  **B**
Highlight 
Copy with Reference


Checking citations in Keycite

A **KeyCite Flags** alert you to negative references or events that may impact the document's validity.

If a case or administrative decision has a red or yellow flag, the most negative treatment is displayed next to the flag at the top of the document.

The case with the most impact on the case is shown at the top of the case document.

 A yellow flag warns that the decision has some negative history but has not been reversed or overruled.

 A red flag warns that the case may not be good law, indicating that the decision has been reversed or overruled.

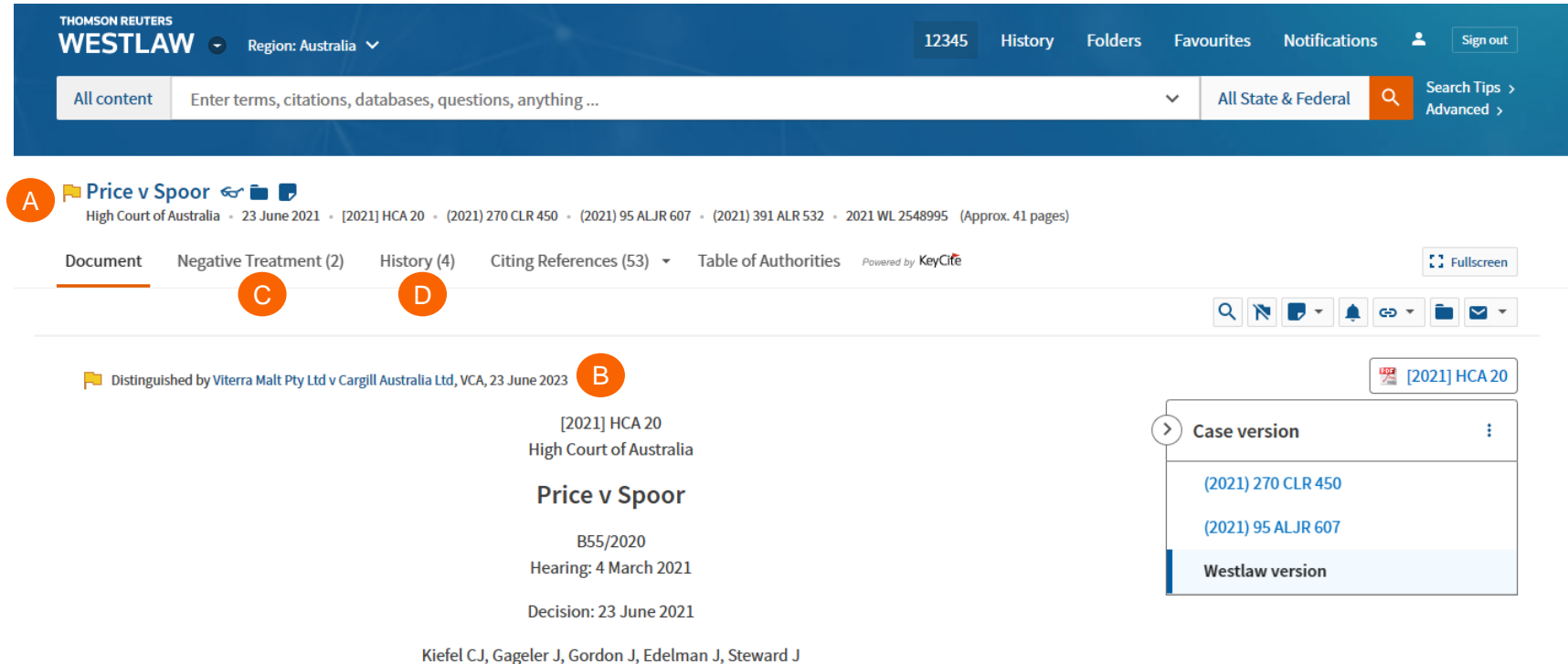
KeyCite History tells you if the case's decision was reversed or upheld in a later appeal.

B **Most negative treatment**

When applicable, a description and a link for the most negative treatment is available at the top of the document.

C The **Negative Treatment** tab includes negative direct litigation history, and negative citing references for a case.

D The **History** tab includes the direct litigation history and related proceedings relevant to this case.



The screenshot shows the Westlaw KeyCite interface for the case **Price v Spoor**. The top navigation bar includes the Thomson Reuters Westlaw logo, the region set to Australia, a user ID of 12345, and links for History, Folders, Favourites, Notifications, and Sign out. A search bar is present with the text "Enter terms, citations, databases, questions, anything ...". Below the search bar, the case details for **Price v Spoor** are displayed, including the court (High Court of Australia), date (23 June 2021), and various citation numbers. The interface features several tabs: Document, Negative Treatment (2), History (4), Citing References (53), and Table of Authorities. A yellow flag (C) is visible next to the Negative Treatment tab, and a red flag (D) is visible next to the History tab. A dropdown menu for the Negative Treatment tab is open, showing a link to a case distinguished by **Viterra Malt Pty Ltd v Cargill Australia Ltd, VCA, 23 June 2023**. The main content area displays the case title **Price v Spoor**, the citation **[2021] HCA 20**, the court **High Court of Australia**, the case number **B55/2020**, the hearing date **4 March 2021**, and the decision date **23 June 2021**. The judges listed are **Kiefel CJ, Gageler J, Gordon J, Edelman J, Steward J**. On the right side, a sidebar shows the **Case version** dropdown menu, which is currently set to **Westlaw version**. Other versions listed are **(2021) 270 CLR 450** and **(2021) 95 ALJR 607**.

Viewing Citing References to a Cases

KeyCite provides a list of cases, legislation, secondary sources and other court documents that cite your case and ensures you are citing good law. KeyCite is also available on legislation.

A Access Citing References
To view documents that cite your case, click the Citing References tab.

B Sort
To change the order in which the citing references are displayed, click an option in the Sort By list on the toolbar.

C Filter
To narrow the list of citing references, you can:

- type terms in the Search within results box in the left column.
- click a document type in the left column, e.g., Cases. You can further narrow this list by selecting a filter under Narrow in the left column, such as Jurisdiction or Headnote Topics.

D KeyCite Depth of Treatment Bars
KeyCite depth of treatment bars indicate the extent to which a citing case discusses the cited case.

The screenshot shows the Thomson Reuters Westlaw interface. At the top, there's a navigation bar with 'WESTLAW' and 'Region: Australia'. Below that is a search bar with 'All content' and 'Enter terms, citations, databases, questions, anything ...'. The main content area shows the case 'Westpac Banking Corporation v The Bell Group Ltd (in liq) (No 3)' with various tabs: Document, Negative Treatment (7), History (7), Citing References (322), and Table of Authorities. The 'Citing References (322)' tab is active, showing a list of citing references. The list has columns for Treatment, Title, Date, Type, Depth, and Digest. The first item is '1. Collard v Western Australia (No 4)' with a depth bar of 4 green squares. The second item is '2. Commonwealth Bank of Australia v Kojic' with a depth bar of 3 green squares and a 'NEGATIVE' indicator. The third item is '3. MG Corrosion Consultants Pty Ltd v Gilmour' with a depth bar of 3 green squares. The fourth item is '4. Hasler v Singtel Optus Pty Ltd' with a depth bar of 3 green squares and a 'NEGATIVE' indicator. The fifth item is '5. Perpetual Trustee Company Ltd v Burniston (No 2)' with a depth bar of 3 green squares. The sixth item is '6. Shire of Toodyay v Merrick' with a depth bar of 3 green squares and a 'NEGATIVE' indicator. On the left side, there's a 'Content types' sidebar with 'Cases' (138), 'Secondary Sources' (177), 'Practical Law' (7), and 'All Results' (322). Below that is a 'Filter' section and a 'Search within results' box. The interface also includes a 'Sort By' dropdown set to 'Depth: Highest First' and a 'No items selected' notification.

Examined 	The citing case contains an extended discussion of the cited case, usually more than a printed page of text.
Discussed 	The citing case contains a substantial discussion of the cited case, usually more than a paragraph but less than a printed page.
Cited 	The citing case contains some discussion of the cited case, usually less than a paragraph.
Mentioned 	The citing case contains a brief reference to the cited case, usually in a string citation.

Document delivery

If you decide that you need a copy of a document, Westlaw offers multiple options for document delivery. Documents, snippets, and result lists can be emailed, printed, or downloaded from nearly every page in Westlaw. Documents are downloadable in Word, PDF formats, can also be sent directly to your Kindle or sent to LEAP.

A Delivery Icon
The last delivery method you used is displayed.

B Delivery options
Deliver full text documents, with or without notes and highlighting, or lists from a result page. Click a tab to modify the format of your delivered document. Options vary based on the documents you want to deliver and the delivery method you select.

The screenshot displays the Thomson Reuters Westlaw interface. At the top, the navigation bar includes the Westlaw logo, region selection (Australia), a user ID (12345), and links for History, Folders, Favourites, Notifications, and Sign out. A search bar is present with the text 'All content' and 'Enter terms, citations, databases, questions, anything ...'. Below the search bar, the document 'Price v Spoor' is shown, with details: High Court of Australia, 23 June 2021, [2021] HCA 20, (2021) 270 CLR 450, (2021) 95 ALJR 607, (2021) 391 ALR 532, 2021 WL 2548995 (Approx. 41 pages). The document is categorized under 'Document', 'Negative Treatment (2)', 'History (4)', and 'Citing References (53)'. A 'Download This Document' dialog box is open, showing the 'Format' dropdown set to 'Word Processor (RTF)'. To the right, a delivery menu is visible with options: Email (marked with 'A'), Print, Download, Kindle, and LEAP. The background shows the document content, including the text 'Distinguished by Viterra Malt Pty Ltd v Cargill Australia Ltd, VCA, 23 June 2023' and a sidebar with 'Case version' and 'Notes' options.

Folder overview

Documents that you add to your folders are saved on Westlaw for as long as you choose. Click **Folders** at the top of any page to display the Folders page.

A My Folders
Create, manage, and navigate your folders.

B New & Options
From **New** you can create as many folders as you need.

Select **Options** to copy, move, rename, delete, export, send to Kindle, and share your folders.

C Share Folder
Share entire folders with others at your organisation.

D Copy or move
Copy or move contents of the folder.

E Deliver
Email, print, download or send to Kindle.

F Delete
Deleting items moves them to the Trash. Items are not completely deleted until you empty the Trash.



<input type="checkbox"/>	Title	Content	Date Added	Added By
<input type="checkbox"/>	Price v Spoor	Cases	20 Jun 2022	Alex Cato
<input type="checkbox"/>	Legal RepresentativesT Matthews QC with D D Keane and J K Carter for the appellants (Instructed by MA Kent & Associates), N AndreatidisQC, A F Messina, S J Gibson; N Andreatidis QC with A F Messina and S J Gibson for the respondents (Instructed by Mullins Lawyers), T MatthewsQC, D D Keane, J K CarterCourt Supplied SummaryLimitation of actions — Exclusion by agreement — Where mortgages over land secured loan — Where mortgagors failed to repay loan — Where mortgagees brought proceedings to reco...	Cases (snippet)	20 Jun 2022	Alex Cato
<input type="checkbox"/>	Legal RepresentativesT Matthews QC with D D Keane and J K Carter for the appellants (Instructed by MA Kent & Associates), N AndreatidisQC, A F Messina, S J Gibson; N Andreatidis QC with A F Messina and S J Gibson for the respondents (Instructed by Mullins Lawyers), T MatthewsQC, D D Keane, J K CarterCourt Supplied Summary	Cases (snippet)	20 Jun 2022	Alex Cato

G Narrow Sort and filter
Sort and filter your folders to find what you are looking for quickly and easily.

H Search within Results
Search for documents and snippets within your folders.

I Add a note
Add a note to the top of the document or modify notes you added previously.

J Current KeyCite Information
Documents that you save to folders are automatically updated by Westlaw and, therefore, always reflect current law.

History

Return to previous research quickly and easily with History. Your research history on Westlaw is automatically saved for one year, including all document views and searches.

A History
View all recent activity or filter to recent documents or searches from the top navigation bar.

B Complete History
Click View this history to view your complete history from the past 12 months
From **New** you can create as many folders as you need.

C Search within Results
Search within your history or use filters to find specific documents

The screenshot displays the Westlaw interface. At the top, there's a navigation bar with '12345', 'History', 'Folders', 'Favourites', 'Notifications', and 'Sign out'. A search bar is present with the placeholder text 'Enter terms, citations, databases, questions, anyt...'. Below the search bar, there's a 'Content types' section with a dropdown menu showing 'All', 'Searches', 'Documents', and 'Other'. A list of search results is shown, including 'Price v Spoor', 'Citing References', 'AGL Energy Ltd v Greenpeace Australia Pacific Ltd', 'Kinetic Wollongong Pty Ltd v Wollongong City Council', and 'AGL Energy (1)'. A 'View this history' button is located at the bottom of the results list. The interface also features a sidebar with various categories like 'Cases', 'Commonwealth Law Reports (CLR)', 'Federal Court Reports (FCR)', 'All Authorised Reports', 'Specialist Law Reports', 'Key Number System', 'Browse by topic', 'Specialty areas', 'NewsRoom', and 'Workplace Complaints Analytics'. A 'What's new on Westlaw?' banner is visible at the top left, and a 'Show more' button is at the top right.

Alerts

Alerts help you keep current on recent developments. Alerts include:

- KeyCite Alert – automatically monitors the status of cases and legislation and sends you updates when their KeyCite information changes.
- WestClip – runs your searches on a regular basis so you can stay up-to-date on news and legal developments.
- Publication Alert – receive the latest documents from a particular publication as soon as they are published on Westlaw

A **Accessing the alert page**
Click Notifications then alerts at the top of any page to display your alerts

B **Creating an alert**
Click Create alert then click the type of alert you want to create on the menu.

C **Viewing your alerts**
Click an alert type to view your alerts

D **Newsletters**
Click Newsletters to group multiple alerts into a combined newsletter.

The screenshot shows the Westlaw Alerts page. At the top, there is a navigation bar with 'THOMSON REUTERS WESTLAW' and 'Region: Australia'. A search bar is present with the text 'Enter terms, citations, databases, questions, anything ...'. The 'Notifications' menu is highlighted with a callout 'A'. Below the navigation bar, there are tabs for 'Notifications' and 'Alerts'. The 'Alerts' tab is active, and the 'Newsletters' sub-tab is also active, with a callout 'D'. A search bar for alerts is visible. The 'Alert Type' section shows a list of alert types: 'All' (4), 'WestClip' (0), 'KeyCite' (1), and 'Publication Alert' (3). The 'All' type is selected, with a callout 'C'. Below this, there is a 'Narrow:' section with a 'Select multiple' toggle (checked) and an 'Apply' button. The 'Alert Groups' section has a 'Select' button. The main content area shows a list of alerts. The first alert is '254T' with details: 'Last Update: 20 June 2022 10:01', 'Next Update: 27 June 2022 10:00', 'Client ID: 13456', 'Citation: s 254T Corporations Act 2001', and 'Content: History References, Citing References'. It has 'Email Recipients (1)'. The second alert is 'Alert 24 - Criminal Law' with details: 'Last Update: 20 June 2022 12:04', 'Next Update: 21 June 2022 12:00', 'Client ID: 13456', and 'Content: Alert 24 - Criminal Law'. It also has 'Email Recipients (1)'. The third alert is 'SMH' with details: 'Last Update: 20 June 2022 10:03', 'Next Update: 21 June 2022 10:00', 'Client ID: 13456', and 'Content: Sydney Morning Herald'. It has 'Email Recipients (1)'. Callout 'B' points to the 'Create Alert' button. Callout 'A' also points to the 'Notifications' menu item in the top bar.

Preferences

You can customize many aspects of your Westlaw research session using the Preferences page.

- A Accessing Preferences**
To access the Preferences page, click on the account icon and select preferences.
- B Search Preferences**
Set the default sort order of your search result by content type.
- C Delivery Preferences**
Set the default document format, file type, layout, and included content for the documents you email, print, download, or send to Amazon Kindle.

The screenshot displays the Westlaw user interface. At the top, there is a navigation bar with 'What's new on Westlaw?' and 'Show less'/'Show more' buttons. Below this, the 'THOMSON REUTERS WESTLAW' logo is visible, along with 'Region: Australia' and a user ID '12345'. The main search area contains a search bar with the placeholder text 'Enter terms, citations, databases, questions, anything ...'. A 'Profile' dropdown menu is open, showing options like 'Alex Cato', 'Alex.CatoQED', 'Contacts', 'Subscription', 'Preferences', and 'Update OnePass profile'. The 'Update OnePass profile' option is highlighted with a red circle 'A'. The 'Preferences' dialog box is also open, showing a sidebar with 'Profile', 'Search', 'History', 'Notifications', 'Features', 'Delivery', and 'Help'. The 'Profile' section is selected, and the 'Search' option is highlighted with a red circle 'B'. The 'Delivery' option is highlighted with a red circle 'C'. The 'Time zone' is set to '(GMT+10:00) Canberra, Melbourne, Sydney'. The 'Find jurisdiction' section has checkboxes for 'AU' (checked), 'Canada', 'EU', and 'NZ' (checked). 'Save' and 'Cancel' buttons are at the bottom of the dialog box.